

PA/PTA Proposed Budget

PA/PTA: MUST BE FILED WITH THE PRINCIPAL BY THE JUNE PA/PTA MEETING

PRESIDENTS' COUNCIL: MUST BE FILED WITH THE SUPERINTENDENT BY THE JUNE COUNCIL MEETING

Please check and complete only one:

PA/PTA School Name: P.S. 169Q _____ District or Borough: 25 _____

Presidents' Council District or Borough: _____

ANTICIPATED INCOME	
Anticipated Income Source	Anticipated Amount
Beginning Balance as of 9/16/2021	\$ 17,400.00
Membership Donations	\$ 2,000.00
List below all other anticipated sources of income. List each planned fundraising activity separately. Include all gifts and contributions received. ¹ Amounts listed must be expected gross receipts, not profits.	
<i>e.g., Candy Sale, Picture Sale, Flower Sale, Green Market, etc.</i>	
Pumpkin Patch	\$0
Bake Sale (Halloween)	\$0
Picture Days (Spring)	\$0.00
Book Fair (Follet)	\$0.00
Boutiques (Holiday)	\$0.00
Box Tops	\$0.00
Valentine's Day - Sweet Sale	\$0.00
Boutiques (Spring)	\$0.00
Teacher Raffles	\$0.00
Fundraisers (Carvel, Durso, ShopwithScrip, Sobol)	\$500.00
Halloween Bag Making	\$0
Paint Night - Valentine Pottery	\$0.00
Total Anticipated Income for the period	
\$2,500.00	

¹ Attach a page containing additional lines, if needed to account for all sources of anticipated income.

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ANTICIPATED EXPENSES

Anticipated Expenses² – Itemize each anticipated expense on a separate line. A single fundraising activity may involve more than one expense. Include anticipated donations to the school/district and identify the proposed purpose for all donations.³

Amount

e.g., Payment to ABC Photography for picture sale services, postage for mailings, printing costs, etc.

Halloween Bag Making	\$0.00
Pumpkin Patch (pumpkins to sell)	\$0.00
Fall Festival	\$1,500.00
Pizza, snacks, drinks and supplies for PTA events (not for sale)	\$0
Book Fair (Follet)	\$0
Desks/ Bikes	\$3,000.00
Lamination	\$1,000.00
Bake Sale – Halloween (supplies)	\$0
Box Tops (postage)	\$25.00
Graduation (yearbooks, t-shirts, supplies)	\$2,500.00
Paint Night	\$0
Other Supplies	\$45.00
Bake Sale – Valentine’s Day (items for sale)	\$0
Dance – Winter Snowflake (supplies and refreshments)	\$0
Boutique – Holiday (consignment items for sale)	\$0
Boutiques (Spring)	\$0
Teacher Appreciation Week (luncheon or gift cards)	\$2,000
Other Fees (President’s Council, bank fees, PTA dues envelopes)	\$200.00
Miscellaneous expenses for school (student incentive, banners, costumes, decorations, school spirit, etc)	\$2,000.00
Holiday gifts for staff	\$600.00
Total Anticipated Expenses for the period	
\$12,870.00	

ANTICIPATED FUND BALANCE AS OF 6/30/2022__

Total Anticipated Income (including Beginning Balance) – Total Anticipated Expenses = Anticipated Fund Balance

Total Anticipated Income from Page 1:	Total Anticipated Expenses from Page 2:	=	Anticipated Fund Balance:
\$2500.00 (19,900)	\$12,870.00		\$7,030.00

Date Proposed Budget Form was distributed to Members: 9/28/2021

Date Proposed Budget Form was distributed to the Principal/Superintendent:



PA/PTA Proposed Budget

Prepared By (print): Jeannie Hermosura

Co-President Signature:

Date:

Co-President Signature:

Treasurer Signature: Jeannie Hermosura

Date:

² Expenses are any payments for goods or services provided to a vendor, store, business, etc., including reimbursements to members following the submission of receipts for out of pocket expenses.

³ Attach a page containing additional lines, if needed to account for all anticipated expenses.

Proposed Budget Form